

Questions and Answers – October 14, 2015
Office of the State Treasurer and Receiver General

Address: One Ashburton Place, 12th Floor, Boston, Massachusetts 02108
Telephone #: (617) 367-3900, ext. 307
Internet Address: <http://www.commbuys.com>;
<http://www.mass.gov/treasury/about/procurements>
RFR File Name/Title: Commonwealth of Massachusetts IRC 457 Employees Deferred Compensation Plan & Massachusetts State Employees Retirement System – Request for Response for Legal Services
RFR File Number: 15-DC- Legal Services
RFR Contact Person: Jameel Moore, E-mail Address: procurements@tre.state.ma.us

- 1. Are there any material initiatives on the horizon that you believe we should take into account in our response to RFR that are not already described in the RFR?**

Answer: No.

- 2. If it is possible to do so, if you could provide us with information about the legal expenses you have incurred for services within the scope of this RFR during 2015, 2014, and 2013 that would be very helpful.**

Answer: It is not possible for the Treasury to provide this information in the time period allotted.

- 3. Please confirm that our RFR response should be submitted as follows (or, if this is not accurate, please advise):**

- One hardcopy of our response (completed Response Template, including completed forms and attachments) to the RFR (the original).
- One hardcopy of our Cost Proposal for EACH legal service category we are submitting for (the original, in separate envelopes).
- 5 USB sticks that each contain copies of our response (completed Response Template, including completed forms and attachments) to the RFR.
- The Cost Proposal should not be submitted on any USB sticks (not even separate ones).

Answer: Confirmed.

4. **If we are bidding on more than one category of legal services (e.g., investment counsel, ERISA counsel, tax counsel), would you like one completed Response Template that includes our responses for all categories of legal services that we are bidding on OR would you like separate completed Response Templates for each category of legal services we are bidding on?**

Answer: Please submit separate questionnaires and cost proposals for each category of legal services you bid on. Bidders need only submit one set of mandatory attachment forms.